



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, January 25, 2018 at 4:00 p.m.

Tahoe Truckee Unified School District
11603 Donner Pass Road, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 4:01 p.m.

2. ROLL CALL

Board: Dale Chamblin, Board President; Randy Hill, Vice President; Charles Zipkin, M.D., Treasurer; Alyce Wong, Secretary; Mary Brown, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Matt Mushet, In-House Counsel; Stephanie Hanson, Compliance Analyst; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel; Jim Hook of The Fox Group

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

Item 16.2. will move ahead of Item 15.5.

Discussion about a standing agenda item for labor negotiations.

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:07 p.m.

5. CLOSED SESSION

5.1. Hearing (Health & Safety Code § 32155)

Subject Matter: Fourth Quarter 2017 and Annual Compliance Program Report

Number of items: Two (2)

Discussion was held on a privileged item.

5.2. Hearing (Health & Safety Code § 32155)◆

Subject Matter: 2017 Complaint Summary Report

Number of items: One (1)

Discussion was held on a privileged item.

5.3. Approval of Closed Session Minutes

12/21/2017

Discussion was held on a privileged item.

5.4. TIMED ITEM – 5:30PM – Hearing (Health & Safety Code § 32155)

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged item.

6. DINNER BREAK

APPROXIMATELY 6:00 P.M.

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 6:00 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel noted there was no reportable action taken on items 5.1 and 5.2. Items 5.3. and 5.4. were approved on 5-0 vote.

9. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

Item 16.2. will be heard before Item 15.5.

10. INPUT – AUDIENCE

No public comment was received.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received.

12. ACKNOWLEDGMENTS

12.1. Greg Szabo was named January 2018 Employee of the Month.

12.2. Tahoe Forest Hospital received 2018 Women’s Choice Award as One of America’s Best Hospitals for Obstetrics.

13. MEDICAL STAFF EXECUTIVE COMMITTEE

13.1. Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommends the following for approval by the Board of Directors: Emergency Medicine Department Protocols (Ordering Guideline for EKG, Preparation of Patient with Suspected Extremity Fracture or Dislocation, Preparation of Patient with Eye Complaint, Preparation of Patient in Need of Hematoma Block, Preparation of Patient with Laceration, Administration of Acetaminophen and/or Ibuprofen for Fever Control in Patients ≤60KG)

Discussion was held.

ACTION: Motion made by Director Brown, seconded by Director Wong, to approve the Medical Executive Committee Meeting Consent Agenda as presented.

AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

14. CONSENT CALENDAR

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

14.1. Approval of Minutes of Meetings

12/21/2017

14.2. Financial Report

14.2.1. Financial Report - October 2017

14.3. Staff Reports (Information Only)

14.3.1. CEO Board Report

14.3.2. COO Board Report

14.3.3. CNO Board Report

14.3.4. CIO Board Report

14.3.5. CMO Board Report

Director Zipkin pulled item 14.2.1 from the consent calendar.

ACTION: Motion made by Director Hill, seconded by Director Zipkin, to approve the Consent Calendar excluding item 14.2.1.

AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

15. ITEMS FOR BOARD ACTION

15.1. Employee Organizations' Affiliation Petitions

Discussion was held.

No public comment was received.

ACTION: Motion made by Director Zipkin, seconded by Director Wong, to find the December 20, 2017 Employee Association affiliation petition valid under the District's Employer-Employee Relations Ordinance, Ordinance 85-4. Roll call vote taken.

Brown – AYE

Wong – AYE

Zipkin – AYE

Hill – NAY

Chamblin – AYE

Motion passed 4-1.

ACTION: Motion made by Director Zipkin, seconded by Director Wong, to find the December 20, 2017 Employee Association of Professionals affiliation petition valid under the District's Employer-Employee Relations Ordinance, Ordinance 85-4. Roll call vote taken.

Brown – AYE

Wong – AYE

Zipkin – AYE

Hill – NAY

Chamblin – AYE

Motion passed 4-1.

15.2. Retirement Plan Charter

Discussion was held.

The Board of Directors would like the following changes made:

- Add an item G to state that staff will receive public notice to all retirement committee meetings.
- Amend item F to name two particular months for reporting.

Public comment received from Juan Abarca-Sanchez.

ACTION: Motion made by Director Brown to approve the Retirement Plan Charter as presented.

Discussion was held.

ACTION: Amended motion made by Director Brown, seconded by Director Hill, to approve the Retirement Plan Charter to include the two changes highlighted above.

AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

15.3. TFH Pharmacy Clean Room Project Bid

Discussion was held.

ACTION: Motion made by Director Zipkin, seconded by Director Brown, to approve the bid package as presented.

AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

15.4. IVCH Lab Project Bid

Discussion was held.

Staff recommended the Board of Directors approve bids as stated in the staff recommendation and dispense with further bidding of several items where no bids were received.

ACTION: Motion made by Director Zipkin, seconded by Director Hill, to approve the bid package as presented.

AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

Item 16.2. was heard next.

15.5. 2018 Committee Assignments

Discussion was held.

Director Hill asked that Director Brown be listed as chair of the Governance Committee.

No public comment was received.

ACTION: Motion made by Director Hill, seconded by Director Wong, to approve the 2018 committee assignments as amended.

AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

15.6. 2018 Corporate Compliance Annual Work Plan

Discussion was held.

Public comment was received from Danny Buchanan.

ACTION: Motion made by Director Brown, seconded by Director Hill, to approve the 2018 Corporate Compliance Work Plan as presented.

AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

16. ITEMS FOR BOARD DISCUSSION

16.1. Corporate Compliance Report

Discussion was held on the 2017 Fourth Quarter and Annual Corporate Compliance Report.

Public comment was received from Juan Abarca-Sanchez.

Discussion was held.

16.2. Mountain Housing Council Update

Stacey Caldwell of Tahoe Truckee Community Foundation provided an update on the work of the Mountain Housing Council.

Discussion was held.

Public comment received from Danny Buchanan.

17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

Item 14.2.1. was discussed.

ACTION: Motion made by Director Zipkin, seconded by Director Hill, to approve Consent Calendar item 14.2.1 Financial Report for October 2017 as presented.

AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

18. BOARD COMMITTEE REPORTS/RECOMMENDATIONS FOR DISCUSSION AND/OR ACTION

18.1. Quality Committee Meeting – No meeting held in January.

18.2. Executive Compensation Committee Meeting – No meeting held in January.

18.3. Finance Committee Meeting – No meeting held in January.

18.4. Governance Committee Meeting – No meeting held in January.

19. AGENDA INPUT FOR UPCOMING COMMITTEE MEETINGS

-CFO will be out in late February so Controller will present financials.

20. ITEMS FOR NEXT MEETING

-report from MEC/board/admin meeting

-CHNA

-more education on Rural Health Clinic

21. BOARD MEMBERS REPORTS/CLOSING REMARKS

None.

22. CLOSED SESSION CONTINUED, IF NECESSARY

Not applicable.

23. OPEN SESSION

Not applicable.

24. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

Not applicable.

25. ADJOURN

Meeting adjourned at 7:39 p.m.