



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, February 28, 2019 at 4:00 p.m.
Tahoe Forest Hospital – Eskridge Conference Room
10121 Pine Avenue, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 4:00 p.m.

2. ROLL CALL

Board: Alyce Wong, Board Chair; Mary Brown, Vice President; Dale Chamblin, Treasurer; Randy Hill, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Judy Newland, Chief Operations Officer; Matt Mushet, In-house Counsel; Janet Van Gelder, Director of Quality and Regulations; Lorna Tirman, Patient Experience Specialist; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

Absent: Charles Zipkin, M.D., Secretary

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:02 p.m.

5. CLOSED SESSION

5.1. Hearing (Health & Safety Code § 32155)

Subject Matter: Quality Assurance Report July 2018-December 2018

Number of items: One (1)

Discussion was held on a privileged item.

5.2. Hearing (Health & Safety Code § 32155)

Subject Matter: 4th Quarter 2018 Service Excellence Report

Number of items: One (1)

Discussion was held on a privileged item.

5.3. Hearing (Health & Safety Code § 32155)

Subject Matter: Quality Assurance Report

Number of items: Two (2)

Discussion was held on a privileged item.

5.4. Approval of Closed Session Minutes

12/17/2018, 01/29/2019

Discussion was held on a privileged item.

5.5. Conference with Labor Negotiator (Government Code § 54957.6)

Name of District Negotiator(s) to Attend Closed Session: Alex MacLennan

Employee Organization(s): Employees Association and Employees Association of Professionals

Discussion was held on a privileged item.

5.6. Conference with Legal Counsel; Initiation of Litigation (Gov. Code § 54956.9(d)(4))

Number of Potential Cases: One (1)

Discussion was held on a privileged item.

5.7. TIMED ITEM – 5:15PM - Hearing (Health & Safety Code § 32155)

Subject Matter: Corporate Compliance Report

Number of items: One (1)

Discussion was held on a privileged item.

5.8. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged item.

6. DINNER BREAK

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 6:03 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel reported there was no reportable action on items 5.1 – 5.3. Item 5.4. were both approved on a 4-0 vote. There was no reportable action on items 5.5-5.7. Item 5.8 was approved on a 4-0 vote.

9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

10. INPUT – AUDIENCE

No public comment was received.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received.

12. SAFETY FIRST

12.1. Judy Newland, Chief Operating Officer, presented the February Safety First Topic on the District's new Level One Internal Triage process during winter storms. Board Chair congratulated staff on their dedication during these winter months.

13. ACKNOWLEDGMENTS

13.1. Lynelle Tyler was named February 2019 Employee of the Month.

13.2. CIO Jake Dorst was recognized by Becker’s Hospital Review on “100 hospital and health system CIOs to know” list.

14. MEDICAL STAFF EXECUTIVE COMMITTEE

14.1. Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommends the following for approval by the Board of Directors: *Annual Plan and Policy*

Approval:

- *Orders for Outpatient Services, MSGEN-1502*
- *QA PI Plan (AQPI_05)*
- *Infection Control Plan (AIPC-64)*
- *Medication Error Reduction Plan*
- *Risk Management Plan (AQPI-04)*
- *Patient Safety Plan (AQPI-02)*
- *Environment of Care Management Program (AEOC-908)*
- *Patient/Family Complaints/Grievance, AGOV-24*
- *Peer Review Indicators*
- *Peer Review MSGEN-1401*
- *Policy & Procedure Annual Approval*

Discussion was held. No public comment received.

ACTION: Motion made by Director Brown, seconded by Director Hill, to approve the Medical Executive Committee MEC Consent Calendar as presented.

AYES: Directors Hill, Chamblin, Brown and Wong

Abstention: None

NAYS: None

Absent: Zipkin

15. CONSENT CALENDAR

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

15.1. Approval of Minutes of Meetings

15.1.1. 12/17/2018

15.1.2. 01/29/2019

15.2. Financial Reports

15.2.1. Financial Report – January 2019

15.3. Staff Reports

15.3.1. CEO Board Report

15.3.2. COO Board Report

15.3.3. CNO Board Report

15.3.4. CIO Board Report

15.3.5. CMO Board Report

15.4. Approve Updated Policies

15.4.1. ABD-26 Awarding Public Contracts

15.4.2. AQPI-05 Quality Assurance / Performance Improvement Plan

15.5. Approval Contract and Authorize CEO to Sign

15.5.1. Sierra Nevada Oncology – Professional Services Agreement

ACTION: Motion made by Director Chamblin, seconded by Director Hill, to approve the Consent Calendar as presented.

AYES: Directors Hill, Chamblin, Brown and Wong

Abstention: None

NAYS: None

Absent: Zipkin

16. ITEMS FOR BOARD DISCUSSION

16.1. Incline Village Community Hospital (IVCH) Foundation Update

Jerry Eick, IVCH Foundation Board President and Karli Epstein, IVCH Foundation Executive Director, provided an update of the IVCH Foundation to the Board of Directors. Discussion was held. No public comment was received.

16.2. Press Ganey Employee Engagement Survey Results

Alex MacLennan, Chief Human Resources Officer, reviewed the results of a recent employee engagement survey. Discussion was held. No public comment was received.

17. ITEMS FOR BOARD ACTION

17.1. Resolution 2019-01

The Board of Directors reviewed and considered approval of a resolution allowing the Chief Financial Officer to execute a Municipal Lease Agreement. Discussion was held. No public comment was received.

ACTION: Motion made by Director Chamblin, seconded by Director Hill, to approve Resolution 2019-01 as presented.

AYES: Directors Hill, Chamblin, Brown and Wong

Abstention: None

NAYS: None

Absent: Zipkin

17.2. Resolution 2019-02 ◆

The Board of Directors reviewed and considered approval of a resolution authorizing the sale of the District's surplus property at fair market value except as provided by Health and Safety Code section 32121.2, and authorizing the sale of surplus networking equipment to CXtec at fair market value. Discussion was held. No public comment was received.

ACTION: Motion made by Director Chamblin, seconded by Director Hill, to approve Resolution 2019-02 as presented.

AYES: Directors Hill, Chamblin, Brown and Wong

Abstention: None

NAYS: None

Absent: Zipkin

18. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

19. BOARD COMMITTEE REPORTS/RECOMMENDATIONS FOR DISCUSSION AND/OR ACTION

19.1. Quality Committee Meeting – 02/21/2019

Director Wong provided an update from the recent Board Quality Committee meeting.

19.2. Executive Compensation Committee Meeting – No meeting in February.

19.3. Governance Committee Meeting – No meeting held in February.

19.4. Finance Committee Meeting – No meeting held in February.

20. AGENDA INPUT FOR UPCOMING COMMITTEE MEETINGS

Director Chamblin noted the Finance Committee will be tracking a reserve on the financial statement.

21. ITEMS FOR NEXT MEETING

Director Brown would like to have a board education session on Medicare for All and single payor.

22. BOARD MEMBERS REPORTS/CLOSING REMARKS

23. CLOSED SESSION CONTINUED, IF NECESSARY

Not applicable.

24. OPEN SESSION

25. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

Not applicable.

26. ADJOURN

Meeting adjourned at 6:58 p.m.