



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, August 26, 2021 at 4:00 p.m.

Pursuant to Executive Order N-08-21 issued by Governor Newsom, the Regular Meeting of the Tahoe Forest Hospital District Board of Directors for August 26, 2021 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Eskridge Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Eskridge Conference Room.

1. CALL TO ORDER

Meeting was called to order at 4:00 p.m.

2. ROLL CALL

Board: Alyce Wong, Board Chair; Mary Brown, Vice Chair; Dale Chamblin, Treasurer; Michael McGarry, Board Member

Staff in attendance: Harry Weis, President & Chief Executive Officer; Ted Owens, Executive Director of Governance; Martina Rochefort, Clerk of the Board

Other: David Ruderman, General Counsel

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

Item 14.2.1. should read "Financial Report – July 2021".

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:03 p.m.

5. CLOSED SESSION

5.1. Conference with Legal Counsel; Initiation of Litigation ((Gov. Code § 54956.9(d)(4))

Number of Potential Cases: One (1)

Discussion was held on a privileged item.

5.2. Conference with Real Property Negotiator (Gov. Code § 54956.8)

Property Parcel Number: 019-640-007

Agency Negotiator: Judith Newland; Jennifer Pancake, Esq.

Negotiating Parties: Jeffrey Camp

Under Negotiation: Price & Terms of Payment

Discussion was held on a privileged item.

5.3. Hearing (Health & Safety Code § 32155)

Subject Matter: Quality Assurance Report

Number of items: One (1)

Discussion was held on a privileged item.

5.4. Hearing (Health & Safety Code § 32155)

Subject Matter: Third & Fourth Quarter Fiscal Year 2021 Patient Complaint & Grievance Report

Number of items: One (1)

Discussion was held on a privileged item.

5.5. Hearing (Health & Safety Code § 32155)

Subject Matter: Third & Fourth Quarter Fiscal Year 2021 Service Excellence Report

Number of items: One (1)

Discussion was held on a privileged item.

5.6. Hearing (Health & Safety Code § 32155)

Subject Matter: Fourth Quarter Fiscal Year 2021 Quality Report

Number of items: One (1)

Discussion was held on a privileged item.

5.7. Approval of Closed Session Minutes

07/22/2021

Discussion was held on a privileged item.

5.8. Hearing (Health & Safety Code § 32155)

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged item.

6. DINNER BREAK

7. OPEN SESSION – CALL TO ORDER

Meeting reconvened at 6:00 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel stated there was no reportable action on items 5.1.-5.6. Item 5.7. Approval of Closed Session Minutes was approved on a 4-0 vote. Item 5.8. Medical Staff Credentials was approved on a 4-0 vote.

9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

Item 14.2.1. should read “Financial Report – July 2021”.

10. INPUT – AUDIENCE

Public comment was received from Stephanie Bacon, Lynn McKechnie, and Jessica Thompson.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received.

12. ACKNOWLEDGMENTS

12.1. Maison Power was named August 2021 Employee of the Month.

13. MEDICAL STAFF EXECUTIVE COMMITTEE

13.1. Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommended the following for approval by the Board of Directors:

Privilege Form with Changes

- Family Medicine Privilege Form
- Internal Medicine Privilege Form
- NP-PA Privilege Form
- Neurology Privilege Form

New Policy Approval

- Stroke Alert Patient in the Emergency Department, DED-2101
- Stroke Alert Clinical Guidelines
- Management of Patients At-Risk for Depression, Self-Harm, and/or Suicide, AGOV-2102
- Standardized Procedures – Nurse Refills, DTMSC-2103
- Standardized Procedure – Electronic Medical Record In-Basket Management by the Registered Nurse, DTMSC-2104
- Standardized Procedure Pre-Surgery Clinic RN Process, DTMSC-2105
- Neuro Trauma Transfer Guidelines
- Trauma Surgeon and ED Responsibilities in the ED

Annual Policy Approval – No Changes

- Hospice Policy and Procedures 2021-2022
- Home Health Policy and Procedures 2021-2022

Annual Policy Approval – With Changes

- Policy Procedure Structure and Approval, AGOV-9
- Quality Assessment-Performance Improvement-QA-PI Plan, AQPI-05

Discussion was held.

Standardized Procedure Pre-Surgery Clinic RN Process, DTMSC-2105 was pulled from the MEC Consent Agenda.

ACTION: Motion made by Director Chamblin, to approve the Medical Executive Committee Consent Agenda excluding Standardized Procedure Pre-Surgery Clinic RN Process, DTMSC-2105, seconded by Director Brown. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

Brown – AYE

Wong – AYE

14. CONSENT CALENDAR

14.1. Approval of Minutes of Meetings

14.1.1. 07/22/2021 Regular Meeting

14.2. Financial Reports

14.2.1. Financial Report – July 2021

14.3. Board Reports

14.3.1. President & CEO Board Report

14.3.2. COO Board Report

14.3.3. CNO Board Report

14.3.4. CIO Board Report

14.3.5. CHRO Board Report

ACTION: Motion made by Director McGarry, to approve the Consent Calendar as presented, seconded by Director Brown. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

Brown – AYE

Wong – AYE

15. ITEMS FOR BOARD DISCUSSION

15.1. Patient & Family Advisory Council Annual Report

Lorna Tirman, Patient Experience Specialist, provided an annual update from the Patient & Family Advisory Council. Discussion was held.

15.2. Medical Office Building Renovation Project

Judy Newland, Chief Operating Officer, reviewed cost escalation on the Medical Office Building renovation project. Discussion was held.

15.3. Board Education

15.3.1. Physician Burnout

Samantha Smith, Chair of the Joy of Medicine Committee, presented on Provider Burnout. Discussion was held.

15.4. COVID-19 Update

COO provided an update on hospital and clinic operations related to COVID-19. Discussion was held.

16. ITEMS FOR BOARD ACTION

16.1. TFHD Board of Directors Vacancy

Discussion was held.

ACTION: Motion made by Director Brown, to pursue appointment for the board vacancy, seconded by Director Chamblin . Roll call vote taken.

McGarry – AYE

Chamblin – AYE

Brown – AYE

Wong – AYE

17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

Not applicable.

18. BOARD COMMITTEE REPORTS

Director McGarry provided an update from the August 17, 2021 Board Quality Committee meeting.

Director Chamblin provided an update from the August 23, 2021 Board Finance Committee meeting.

19. BOARD MEMBERS REPORTS/CLOSING REMARKS

Chair Wong gave best wishes to Alex MacLennan and the Human Resources team at tomorrow's Northern Nevada Best Places to Work Award Ceremony.

20. CLOSED SESSION CONTINUED, IF NECESSARY

Not applicable.

21. OPEN SESSION

Not applicable.

22. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

Not applicable.

23. ADJOURN

Meeting adjourned at 7:37 p.m.